

**MINUTES – SPECIAL SELECTBOARD MEETING  
TOWN OF BARNET, VERMONT  
MONDAY, MAY 5, 2014**

**Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.**

**Board members present:** Chair Jeremy Roberts, Gary Bunnell, and Dylan Ford.

**Others present:** Road Foreman Keith Gadapee, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, Ernest Bourtelle, Donald Burke, David Curtin, William Graves, Sheriff Dean Shatney, and Jan Sherman

**1. Approve minutes of regular meeting held April 14, 2014 and special meeting held April 17, 2014**

Mr. Bunnell moved to approve as presented the minutes of the regular meeting held April 14, 2014, and special meeting held April 17, 2014. Seconded by Ms. Ford and approved by voice vote.

**2. Appearance by Caledonia County Sheriff Dean Shatney regarding Sheriff's Department matters**

Sheriff Shatney appeared to present the Board with an annual report on the activities of the Sheriff's Department; this included activities both within the Town of Barnet and within the county more broadly. Sheriff Shatney also spoke about his goal to convert the Sheriff's Department to a twenty-four hour service. This change would require additional officer patrol shifts, additional dispatch shifts, and dispatch training and upgrade for E911 compliance. Sheriff Shatney discussed projected benefits and support received from other county municipalities; he requested the Board's support in seeking this goal. Discussion ensued.

- The Board agreed to support Sheriff Shatney's goal to convert the Sheriff's Department to twenty-four hour service.

**3. Appearance by Lake Harvey Association (LHA) Vice President David Curtin regarding Harvey's Lake-related matters**

Mr. Curtin appeared with LHA members Donald Burke and Jan Sherman as a follow-up to LHA's appearance at a Board meeting on August 12, 2013.

- Mr. Curtin expressed LHA's appreciation for the Board's and the Town's support of the LHA boat monitoring program at the public boat access.
- Mr. Curtin discussed communication efforts to ensure that boats entering the lake at points other than the public boat access do not carry invasive species.
- Mr. Curtin asked regarding the operation of the Harvey's Lake Dam after the resignation of George Copenrath. Discussion ensued.
  - The Board indicated that Mr. Bunnell will perform removal and re-installation of stop-boards as needed at the dam.
- Mr. Curtin asked regarding the re-design of the Harvey's Lake Dam gate. Discussion ensued.
  - Mr. Roberts indicated that the Board has requested bids for fabrication of the new gate design; the bids have not yet been received.

**4. Appearances by other members of the public**

There were no appearances by other members of the public.

**5. Appearance by Road Foreman Keith Gadapee regarding Highway Department matters**

- a. **April 15, 2014 flood damage.** Mr. Gadapee discussed Federal Emergency Management Agency (FEMA) involvement in response to the flooding. There are nine sites with damage

that will meet the minimum threshold of \$3,000 for FEMA eligibility. Repairs are nearly complete on all but one of these. Mr. Gadapee has met with FEMA representatives to view the sites; a determination regarding whether this event will be declared a FEMA disaster is yet to be made. FEMA mitigation specialists are also investigating locations of recurring damage to determine mitigation grant eligibility. Mr. Gadapee has requested State of Vermont hydrology studies for sixteen culverts; none of these studies are complete.

- b. Better Backroads grant application.** Mr. Gadapee reviewed the application, which was submitted on the day of this meeting. The application was modified from previous conversations to include a culvert installation. The change is due to recent flooding and new information from the Agency of Transportation indicating that culvert installations are eligible for this grant.
- c. Structures Grant and Class 2 Roadway Grant.** Mr. Gadapee stated that he has received preliminary unofficial information indicating that the Town's Structures Grant application will be approved and its Class 2 Roadway Grant application will be denied. Mr. Gadapee distributed bid request documents to the Board and asked the Board if they wish for him to request bids for the entire Roy Mountain Road project regardless of this recent information. Discussion ensued.
  - The Board instructed Mr. Gadapee to request bids for the entire Roy Mountain Road project.
- d. Gravel crushing and sand screening bidding.** Mr. Gadapee distributed bid request documents to the Board. Discussion ensued.
- e. Water leak on Anderson Street.** Mr. Gadapee discussed recent communication he has had with the Barnet Water System, who suggests that the Town may have damaged one of the water system's pipes while performing box culvert installations on Anderson Street in September 2013. Discussion ensued.
- f. Personnel policy.** Mr. Gadapee and the Board discussed changing the Personnel Policy to prohibit employees from taking time off without pay. Discussion ensued.
  - The Board requested that Town Clerk Benjamin Heisholt develop proposed Personnel Policy language that would require employees to use vacation or personnel time when taking time off.

## **6. Discussion regarding Town Hall renovations**

William Graves appeared to discuss proposed appointments for a Municipal Buildings Committee. Discussion was also had regarding the potential use of grants for the project, historic building considerations, etc.

## **7. Correspondence from Vermont Agency of Transportation regarding Annual Financial Plan**

Mr. Roberts read a cover letter, and the Board reviewed the attached financial plan, as prepared by the Selectboard and Shauna Clifford of the Vermont Agency of Transportation and based on the 2014 Highway Department budget. A total of \$952,150 in expenditures is budgeted. Discussion ensued.

- The Board signed the plan.

## **8. Discussion regarding regular meeting scheduled for May 26, 2014**

The Board discussed whether they will reschedule their May 26, 2014 regular meeting, which happens to fall on Memorial Day.

- The Board agreed to not reschedule, but to hold its meeting on May 26, 2014 as regularly scheduled.

## **9. Correspondence from Zoning Administrative Officer Shirley Warden regarding zoning permit application of abutting landowner**

The Board reviewed a cover letter and attached copy of a zoning permit application from the Barnet School.

**10. Correspondence from Vermont Agency of Transportation regarding 2014 VTrans Bicycle and Pedestrian Program.**

The Board reviewed a letter soliciting applications for 2014 grant projects for this program, which provides funding for infrastructure projects to improve access and safety for bicycles and pedestrians.

**11. Correspondence from VTel Wireless, Inc. and A & D Klumb Environmental, LLC regarding proposed telecommunications facility at 140 Kinerson Lane**

The Board reviewed a copy of an application to the Vermont Public Service Board for a Certificate of Public Good.

**12. Correspondence from Verizon Wireless regarding notice of balloon test in connection with proposed telecommunications facility at Loon Mountain Ski Resort**

The Board read a letter indicating that a balloon test will be conducted on May 17, 2014 to demonstrate the height of the proposed facility.

**13. Correspondence from Vermont Department of Environmental Conservation regarding 2014 revised Stream Alteration General Permit**

The Board read an email and reviewed the attached revised Stream Alteration General Permit. This permit “provides for the authorization of activities that may change, alter, or modify the course, current, or cross section of any watercourse within or along the boundaries of Vermont either by movement, or by fill, or by excavation of ten cubic yards or more in any year.”

**14. Applications for Uniform Municipal Excess Weight Permit**

The Board reviewed and approved the applications of Brian Tallmedge/B.I.T. Enterprises, Chief Crushing & Excavation, Inc., Chief Logging & Chipping Services, Inc., Limlaw Chipping & Land Clearing, Inc., Darrell Mathews/Mathews Excavating, and Munson Earth-Moving Corp.

**15. Other business**

No other business was discussed

**16. Outstanding check warrants**

The Board reviewed and approved all outstanding check warrants.

**17. Adjournment**

Mr. Bunnell moved to adjourn. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 9:30 p.m.

*A true copy.*

Attest: \_\_\_\_\_  
*Town Clerk*