

**Barnet School Board Meeting Minutes
Tuesday, March 12, 2013
Barnet School**

Members in Attendance: Louis Bushey (via Skype) Shellie Samuels, Mary Skovsted, Lori Werdenschlag, David Warden; Principal Shawn Gonyaw, Superintendent Martha Tucker

- 6:00 pm The meeting was called to order by Chair Shellie Samuels.
- 6:05 pm Election of Chair. Shellie Samuels nominated Louis Bushey. Louis Bushey nominated Shellie Samuels. David Warden seconded the nomination of Shellie Samuels. Lori Werdenschlag seconded the nomination of Louis Bushey. Louis Bushey declined the nomination. Shellie Samuels accepted the nomination for the Chair position. **Approved**
- 6:10 pm A motion was made by Lori Werdenschlag and seconded by David Warden to enter into Executive Session to discuss a student issue. **Approved**
- 6:32 pm A motion was made by Lori Werdenschlag and seconded by David Warden to exit Executive Session. No action was declared. **Approved**
- 6:33 pm The public portion of the meeting began. Jan Ouellette and Ellen Hinman joined the meeting.

Board Organization

- * Board Clerk – Mary Skovsted
- * CCSU Executive Committee representative – Board Chair Shellie Samuels
- * CCSU Board Members – Superintendent Tucker explained the CCSU Board, meeting schedules, etc. Board Chair Shellie Samuels, Louis Bushey, and David Warden will be Barnet representatives on the CCSU Board.
- * A motion was made by David Warden and seconded by Lori Werdenschlag to authorize the Board Chair to sign contracts. **Approved**
- * Board Meeting Schedule – Regular Board meetings are currently held on the second Tuesday of the month, beginning at 6:00 pm with the public portion of the meeting beginning at 6:30 pm. Special meetings are held on the fourth Tuesday of the month. Regular meetings are scheduled for 4/9/13, 5/14/13, 6/11/13, 7/9/13, 8/13/13, 9/10/13, 10/8/13, 11/12/13, 12/10/13, 1/14/14, 2/11/14, and 3/11/14. A Board retreat is generally held in July.
- * Meeting minutes recorder – Ellen Hinman
- * Special meeting posting method – same as for regular meetings
- * Person responsible for sending minutes to CCSU – Ellen Hinman
- * Louis Bushey made a motion to nominate David Warden to sign warrants. Lori Werdenschlag seconded the motion. There were no other nominations. Louis Bushey will be back-up warrant signer. **Approved**
- * Shellie Samuels made a motion to nominate Lori Werdenschlag for Vice-Chair. Mary Skovsted seconded the motion. There were no other nominations. **Approved**

Approval of 2/12/2013 Minutes

Superintendent Tucker asked that Board members read the minutes prior to the meetings to move the approval process along. The spelling of Mary Skosted’s name was corrected. A motion was made by Lori Werdenschlag and seconded by David Warden to approve the minutes as amended.

Approved

Public Input

There was no public input.

Principal’s Report

- * The school’s septic system filled to capacity last week Friday. Burleigh investigated and found the pumps were no longer working. The cost to replace the pumps will be about \$5,000. Burleigh also found the stanchions which hold the pumps up are rusted and need to be replaced, for a cost of about \$3,900. Some money has been found in the budget to cover some of the expense, and the final cost is not known at this time.
- * A team of seven has signed up for the BEST conference in June to support Barnet’s PBiS initiatives. This will allow Barnet to qualify for Tier III training.
- * Jeanie Denson and Principal Gonyaw have been invited to present at a PBiS conference in April.
- * Sixty-one students are currently working with Tier II teachers. A group of Tier II teachers within the district has formed and will be meeting regularly to share ideas, etc.
- * Pictures from the Winter Carnival have been posted on the school’s Facebook page.

Superintendent’s Report

- * All budgets within the Supervisory Union were passed at Town Meeting. Walden may need a revote.
- * The Supervisory Union has a total of four new Board members plus David Warden was voted in to fill the Barnet vacancy. There is one new member in Barnet and in Peacham and two new members in Danville.
- * The process to hire the Special Services Coordinator is underway. Four applicants will be interviewing with the screening committee on Thursday this week and meeting with Superintendent Tucker next week. One candidate will be brought before the CCSU Board meeting next Thursday.

New Business

- * School Board Orientation and Training. Superintendent Tucker plans to do some training at the April and May meetings as well. She may also call on VSBA to present some of the training. The VSBA website (www.vtvsba.org) is a good source of information. Superintendent Tucker went through a brief orientation with Board members, including the essential work of school boards, functions of school boards, how to handle complaints and the chain of command for complaints, the three types of meetings, open meeting laws, electronic communications, and confidentiality.
- * Principal Gonyaw asked the Board to consider changing the in-service scheduled for May 24th to the end of the year and making that day a school day. The 8th grade trip is scheduled for May 24th. Principal Gonyaw will be going on the trip and would miss the in-service unless it was rescheduled. A motion was made by David Warden and seconded by Lori Werdenschlag to move the May 24, 2013 in-service day to the end of the school year. **Approved**
- * Strategic Plan Timeline. The format Superintendent Tucker would like to use for the strategic plan includes a community forum. Discussion was held on the best time to have a community

forum and it was agreed that after soccer season (October) would be best. Principal Gonyaw will check on the estimated date that soccer will end.

Old Business

- * Lori Werdenschlag mentioned no public thank you was given to Jim Schenck for his service to the Board and the school. Principal Gonyaw suggested having the students make a big card for Jim and for Shannon Larocque. Superintendent Tucker suggested putting something in the newsletter. Lori suggested asking them to speak at graduation.
- * Shellie Samuels updated the Board on the Esden Fund discussions. The opinion from the attorney was the funds could be used by the school in any way the Board wanted. Jan Ouellette suggested the fund should be reported by the school in some way. Protocols for using the funds still need to be established.

Financial

- * FY2013 Budget Update. Jan Ouellette presented both revenue and expenditure updates and projections. There have been some changes, including current data on tuition rates and placements, the negotiated increase in salaries and wages, review of Special Ed populations, Transportation Aid increases, interest revenue and expenditures, and the E-rate revenue. The projections are realistic based on projected expenditures.
- * Transportation Contract. This item was tabled until the next meeting.

Other Business

There was no other business to be discussed.

Future Agenda Items

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| * Protocols for Esden Fund | * Orientation and Training |
| * Transportation Contract | * NECAP Reporting |
| * 2013/14 Calendar Approval | |

Executive Session

- 8:12 pm A motion was made by Lori Werdenschlag and seconded by David Warden to enter into Executive Session to discuss a student issue and personnel. **Approved**
- 8:40 pm A motion was made by Lori Werdenschlag and seconded by David Warden to approve the parent request for continuing the child’s education at Barnet School for the remainder of the school year. **Approved**

Adjournment

Having no further business to discuss, a motion was made by Lori Werdenschlag and seconded by David Warden to adjourn; the meeting was adjourned at 8:42 pm. **Approved**

Respectfully Submitted,

Ellen Hinman, Recorder
Mary Skovsted, Board Clerk