

**MINUTES - SELECTMEN'S MEETING
TOWN OF BARNET, VERMONT
MONDAY, DECEMBER 10, 2012**

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.

Board members present: Selectmen Theodore Faris, Jeremy Roberts, and Gary Bunnell.

Meeting Chair: Co-Chair Jeremy Roberts presided as Chair for this meeting.

Others present: Road Foreman Keith Gadapee, Assistant Road Foreman Thomas Gould, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, Elyssa Ellis (Lyndon State College News 7), Shelli Gadapee, and Tyler Kittleman (Lyndon State College News 7)

1. Approve minutes of regular meeting held November 26, 2012

Mr. Faris moved to approve as presented the minutes of the regular meeting held November 26, 2012. Seconded by Mr. Bunnell and approved by voice vote.

2. Appearances by members of the public

There were no appearances by members of the public.

3. Appearance by Road Foreman Keith Gadapee and Assistant Road Foreman Thomas Gould

- **Keyser Hill Road guardrail project.** Mr. Gadapee reported that there was miscommunication while he was out on injury leave that resulted in guardrail being installed on both sides of the road, rather than one side as discussed at a Selectmen's meeting; otherwise the project was completed as planned.
- **Somerhill Road bridge over Peacham Hollow Brook.** Mr. Gadapee reported that this project was completed last week. Final expense numbers are not available yet, but it is likely the project was slightly over budget.
- **Light ballasts for Town Garage.** Mr. Gould inquired regarding ordering fifteen light ballasts to replace malfunctioning ballasts at the Town Garage.
 - Mr. Roberts indicated that he will order the ballasts.

4. Appearance by Zoning Administrative Officer Shirley Warden

Ms. Warden discussed her attendance at a zoning workshop last week, and distributed literature discussed at this workshop, relating to new requirements for increased federal matching funds on Federal Emergency Management Agency grants. Discussion ensued.

5. Discussion regarding 2012 year-end bonuses

Treasurer Benjamin Heisholt indicated that since 2008 the amounts granted for year-end bonuses have been \$200 to full-time employees and \$100 to part-time employees Assistant Town Clerk Cathy McLam, and Transfer Station/Recycling Center employees Bruce Marston and Melvin Hale. Mr. Heisholt reported that the payment of bonuses to Transfer Station/Recycling Center employees has become complicated because two employees (Bruce Marston and Donald Nelson) each work half of the hours at the Recycling Center. Discussion ensued.

- Mr. Faris moved to pay a 2012 year-end bonus of \$200 to full-time employees, \$100 to Assistant Town Clerk Cathy McLam, and \$75 each to Transfer Station/Recycling Center employees Melvin Hale, Bruce Marston, and Donald Nelson. Seconded by Mr. Bunnell and approved by voice vote.

6. Discussion regarding December meeting schedule

Mr. Heisholt indicated that there is a regular Selectboard meeting scheduled for Christmas Eve (December 24), and that one or two special meetings will likely be required for budget discussions. He asked the Board how they would like to proceed with Selectboard meetings during December.

- The Board agreed to reschedule the December 24 meeting for December 17, and table the scheduling of any special meetings until that time.

7. Discussion regarding tax appeal of TransCanada Hydro Northeast, Inc.

Mr. Roberts read a scheduling order from Superior Court in connection with this appeal. Discussion ensued.

8. Application to Vermont Department of Forests, Parks and Recreation for wildland fire cost reimbursement

The Board reviewed applications for wildland fire cost reimbursement as submitted by Fire Warden Joseph Barrett.

- The Board signed the applications.

9. Correspondence from Zoning Administrative Officer regarding zoning permit of abutting property owner

The Board reviewed the application of James and Gloria MacDonald to replace a camper and covered enclosed porch that was consumed by fire.

10. Other business

• Discussion regarding personnel matters (executive session)

- Mr. Faris moved to enter executive session. Seconded by Mr. Bunnell and approved by voice vote. Entered executive session at 7:20 p.m. Attendance in executive session: Mr. Faris, Mr. Roberts, Mr. Bunnell, Mr. Gadapee, Mr. Heisholt, and Shelli Gadapee.
- Mr. Faris moved to exit executive session. Seconded by Mr. Bunnell and approved by voice vote. Exited executive session at 7:35 p.m.
- No action taken

• Discussion regarding real estate transactions (executive session)

- Mr. Faris moved to enter executive session. Seconded by Mr. Bunnell and approved by voice vote. Entered executive session at 7:35 p.m. Attendance in executive session: Mr. Faris, Mr. Roberts, Mr. Bunnell, and Mr. Heisholt.
- Mr. Faris moved to exit executive session. Seconded by Mr. Bunnell and approved by voice vote. Exited executive session at 7:43 p.m.
- No action taken

11. Outstanding check warrants

The Board reviewed and signed all outstanding check warrants.

12. 2013 budget discussion

Mr. Heisholt presented a draft proposed budget. The Board reviewed this, and discussed line-item changes for the Selectmen's budget.

13. Adjournment

Mr. Faris moved to adjourn. Seconded by Mr. Bunnell and approved by voice vote. Meeting adjourned at 9:10 p.m.

A true copy.

Attest: _____
Town Clerk