

**MINUTES - SELECTMEN'S MEETING  
TOWN OF BARNET, VERMONT  
MONDAY, FEBRUARY 13, 2012**

**Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.**

**Board members present:** Selectmen Theodore Faris, Jeremy Roberts, and Gary Bunnell.

**Meeting Chair:** Co-Chair Jeremy Roberts presiding as Chair for this meeting.

**Others present:** Town Clerk Benjamin Heisholt, and Zoning Administrative Officer Shirley Warden.

Note: Numbered headings correspond to agenda printed in advance of meeting. Items appear in minutes in order discussed at meeting. Order of discussion is occasionally out of sequence with agenda numbers.

**1. Approve minutes of regular meeting held January 23, 2012**

Motion made by Faris to approve as presented the minutes of the regular meeting held January 23, 2012. Seconded by Bunnell and approved by voice vote.

**2. Appearances by members of the public**

There were no appearances by members of the public.

**3. Discussion regarding Town Clerk's Office photocopier**

Board reviewed proposal for a replacement of the current Town Clerk's Office photocopier, as presented by W.B. Mason (formerly Lyndonville Office Equipment). Town Clerk Heisholt discussed proposal. Current copier is ten years old and encountering frequent maintenance problems. Proposed copier is similar to current copier, but adds color printing and scanning and network fax. Color option is expected to decrease printing costs in comparison with current inkjet color printer. Fax option allows for replacement of current aging fax machine while allowing for service contract support. Total cost is \$5,347.00. Brief discussion followed.

- Board approved the purchase of the copier as proposed.

**4. Discussion regarding Transfer Station gift certificates for Barnet School eighth grade class trip auction**

Roberts discussed his recent communications with resident Joyce Evans, who requests that the Town donate a gift certificate for use at the Barnet Transfer Station to the Barnet School eighth grade class. The eighth grade would sell the certificate at an auction to raise funds for a class trip to Boston. Ms. Evans suggests a twenty-five dollar (\$25) donation. Discussion followed regarding the logistical problems of administering a gift certificate with the small transactions at the Transfer Station.

- Board agreed to donate a thirty dollar (\$30) gift certificate to Anthony's Diner in lieu of a Transfer Station certificate.

**5. Correspondence from ESRI regarding maintenance contract quotation**

Reviewed quotation detailing the proposed agreement between ESRI and the Town of Barnet concerning the delivery of user support for listers' mapping software. The cost to the Town for this support is \$400.00. Brief discussion followed.

- With Board approval, Roberts signed the quotation.

**6. Correspondence from Vermont Agency of Transportation regarding Federal Emergency Management Agency (FEMA) payments for storm events of May 26 to May 27, 2011 (FEMA payments received for this disaster to date total \$664,195.27)**

Board reviewed documents detailing reimbursements received. Package received January 30, 2012 indicates that payment in the amount of \$16,495.05 has been processed for projects on Town Forest Road and Kid Row.

**7. Correspondence from Vermont Agency of Transportation regarding State of Vermont payments for storm events of August 27 to September 2, 2011 (State of Vermont payments received for this disaster to date total \$9,236.13)**

Board reviewed documents detailing reimbursements received. Package received February 10, 2012 indicates that payment in the amount of \$9,236.13 has been processed for projects on Farrow Farm Road/Ferguson Road, Whitehill Road, and Roy Mountain Road.

**8. Discussion regarding single audit requirement for subrecipients of federal grants**

Board briefly reviewed subrecipient annual report as submitted to the State of Vermont by Treasurer Benjamin Heisholt. Heisholt explained that a single audit is required because the Town expended more than \$500,000 in federal grant funds in 2011. Brief discussion followed.

- Board instructed Heisholt to contact professional auditors Mudgett, Jennett & Krogh-Wisner to request their services for this audit requirement.

**9. Correspondence from Vermont Agency of Transportation regarding highway safety improvement projects**

Board reviewed cover letter and attached Project Agreement Form, Right-of-Way Clearance Form and location review. Proposed project is for new signage at the intersections of Barnet Center Road-West Barnet Road, and West Barnet Road-East Peacham Road-Ferguson Road. This project was also discussed by Road Foreman Timothy Gibbs at the Board meeting January 9, 2012. Brief discussion followed.

- With Board approval, Roberts signed Project Agreement Form and Right-of-Way Clearance Form.

**10. Correspondence from Vermont Agency of Transportation regarding extension of Grant Term for Groton-Peacham Road project**

Read email and reviewed attached agreement relating to the approval of the extension requested at Board meeting January 23, 2012.

**11. Correspondence from Northeast Kingdom Waste Management District (NEKWMD) regarding post-closure re-certification for the Barnet landfill**

Read cover letter and attached certification.

**12. Correspondence from Vermont Department of Environmental Conservation regarding Site Management Activity Complete designation of 282 Kitchel Hill Road**

Read email and attached letter regarding monitoring status of 2008 fuel oil contamination at the Noble residence.

**13. Correspondence from Vermont Waste Management Division regarding fourth quarter 2011 solid waste transfer station report**

Board reviewed highlights of report detailing fourth quarter 2011 waste disposed (total of 69.16 tons) and waste recycled (total of 22.52 tons) at the Barnet Transfer Station and Recycling Center.

**14. Other business**

- **Roy Mountain Road.** Faris discussed the condition of Roy Mountain Road; presently this road has many severe potholes and frost heaves.

**15. Uniform Municipal Excess Weight Permits**

Reviewed and approved Uniform Municipal Excess Weight Permit for Bourne's Inc. & Bourne's Propane DBA Bourne's Energy.

**16. Outstanding check warrants**

Reviewed and signed all outstanding check warrants.

**17. Adjournment**

Motion made by Faris to adjourn. Seconded by Bunnell and approved by voice vote. Meeting adjourned at 7:45 p.m.

*A true copy.*

Attest: \_\_\_\_\_  
*Town Clerk*