

**BARNET SCHOOL
BOARD OF DIRECTORS’ “RE-ORGANIZATIONAL” MEETING MINUTES
Tuesday, March 9, 2010 – 6:00 PM
at Barnet School**

Board Members & Administration in Attendance:

Shellie Samuels, Jim Schenck, Louis Bushey, Lori Werdenschlag, Shannon Larocque, Supt. Martha Tucker, Princ. Kerry Keenan and Minute Recorder Kathy Zita.

Public in Attendance: Bill Marshall, Dave Warden.

Meeting called to order by Supt. Martha Tucker at 6:15 p.m.

Board Organization:

- **Chair** – Shellie Samuels. Nominated by Lori Werdenschlag, 2nd by Shannon Larocque. Motion PASSES unanimously.
 - **Vice-Chair** – Lori Werdenschlag. Nominated by Shannon Larocque, 2nd by Louis Bushey. Motion PASSES unanimously.
 - **Clerk** – Jim Schenck. Nominated by Lori Werdenschlag, 2nd by Shannon Larocque. Motion PASSES unanimously.
 - **CCSU Board, Executive Committee (3)** – Shellie Samuels; nominated by Lori Werdenschlag, 2nd by Shannon Larocque. Louis Bushey; nominated by Lori Werdenschlag, 2nd by Shannon Larocque. Jim Schenck; nominated by Louis Bushey, 2nd Shannon Larocque. Motions PASS unanimously.
 - **Authorize Chair to Sign Contracts** – Motion was made by Lori Werdenschlag, 2nd by Shannon Larocque to have Shellie Samuels sign Contracts. **Motion PASSES unanimously.**
 - **Board Meeting Schedule, Time and Location:** 2nd Tuesday of each month at 6:00 p.m. at Barnet School. If a Special Meeting is required, it will be the 4th Tuesday of the month unless the date and time need to be determined based on the scheduling availability of the School Board Members. **The 2010/2011 School Board Meeting dates are as follows: 2010:** March 9, April 13, May 11, June 8, July 13, Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14. **2011:** Jan. 11, Feb. 8, Mar. 1 (Town Mtg.), Mar. 8 (Organizational).
 - **Person Responsible for Recording Mtg. Minutes:** Kathy Zita. If Kathy isn't at a meeting or when it's during Executive Session, then the Clerk of the School Board records the minutes. **Motion was made by Shannon Larocque, 2nd by Lori Werdenschlag to have Kathy Zita continue to record the Minutes for the School Board meetings. Motion PASSES unanimously.**
 - **Person Responsible for Getting Meeting Minutes to CCSU Office:** Kathy Zita and/or School Board Clerk.
 - **Method of Posting SPECIAL MEETING:** CCSU, Barnet School, Town Clerks Office, Barnet Store (2 copies; one for each store).
 - **Procedure for Handling Directors Orders:** Shellie Samuels. This is normally done every Wed. or as necessary, after Mary Collins, the Bookkeeper is at the school. **Motion was made by Louis Bushey, 2nd by Jim Schenck to have Shellie Samuels sign Warrants/Directors Orders on Wednesdays. Motion PASSES unanimously.**
 - **For Distribution, Review and Discussion:** 1) FERPA Rights & Privacy Act of 1974. Supt. briefly went over the contents of this and how it pertains to the family privacy act. 2) Open Mtgs./Exec. Session Guidelines. Supt. went over the contents for Open Meetings and Executive Session guidelines. 3) Review of Table of Contents for Policies.
 - **Facilities Committee Chair:** Shannon Larocque. Motion was made by Louis Bushey, 2nd by Jim Schenck to have Shannon Larocque represent the School Board and represent the Facilities Committee.
- 6:41p** On a motion of Lori Werdenschlag, 2nd by Shannon Larocque the Board went into Executive session for negotiations and personnel.
- 6:53p** On a motion of Shannon Larocque, 2nd by Lori Werdenschlag the Board came out of Executive Session.
- Action taken:** On a motion of Shannon Larocque, 2nd by Lori Werdenschlag the Board accepted a partial leave request for a Barnet teacher for the 2010/2011 school year. **Motion PASSES.**

7:00p Regular School Board meeting resumes.

The agenda was revised in order to receive comments from Bill Marshall regarding the Principal Search process.

Principal Search: Bill Marshall described the status of the Principal search, the schedule and the process involved.

7/8th Grade Presentation: Teachers Cindy Mosedale, Caroline Adams and Ron Sicard presented the 7/8 grade schedule, guided study rubric, report card, progress reports for various subjects as well as the extra and co-curricular activities that the students are involved in.

Approval of Minutes: 2/9/10: On a motion of Jim Schenck, 2nd by Louis Bushey the minutes of 2/9/10 were approved as written.

Public Input: None.

Administrative Reports:

A. Principal's Report (see distributed report):

- **Basketball Participation by non-Barnet students:** Barnet students get first priority, students from other schools in the CCSU that don't offer basketball are considered next and students from outside the CCSU are then considered/accepted.
- **Industrial Technology Shop Equipment:** It was suggested to put out a "Tool Sale Bid" to families and other members of the community specifying that bids are for the whole lot, the buyer must take it all. Minimum bid would be \$1500 due at the Barnet School office by March 19th.
- **Back-up Generator:** Vermont Emergency Management recently sent notification that our application for a generator has been approved.
- **Radon Tests:** Vermont Dept. of Health recently reported the results of our February 2nd screening tests. All screening tests results were below 4.0 pCi/L indicating no further action is necessary. Recommended that we retest in five years or after any renovation projects.
- **NECAP Results:** Results are in but we haven't had a chance to analyze these results. This will be reported at the April Board meeting.

B. Superintendent's report:

- **Workload for remainder of the year.** Supt. reviewed her goals for the remainder of the year. She stated that she wanted to get back on track with some of the goals that were set aside due to other pressing matters that came up.

Financial: This will be reported on at the April meeting.

Old Business:

- **Strategic Planning** – Principal Keenan presented and reviewed the top 3 priorities for the Strategic plan. He reviewed the goals, activities being done to obtain these goals, by whom, when and what the outcome is to date. He stated he will be developing a 3-5 year plan for the Maintenance portion through the Facilities Committee. Supt. recommended getting the Strategic Plan to a point where it can be reviewed annually and adjusted accordingly based on the results and achievements.

Future Agenda Items: 1) Sports Participation & Procedures, 2) NECAP Results and Analysis, 3) Financial Update 4) Code of Conduct and 5) Appointment of Facilities Committee.

Next School Board Meeting(s):

CCSU Board Meeting: Thursday, March 18, 2010 at 6:00 p.m. at Danville School (Dinner at 5:30 p.m.)

Regular Meeting: Tuesday, April 13, 2010 at 6:00 p.m. at Barnet School. Executive Session will be first followed by Open Meeting at 6:45 p.m.

9:10p Executive Session, on a motion of Louis Bushey, 2nd by Lori Werdenschlag.

9:30p Out of Executive Session.

9:31p Meeting Adjourned.

Respectfully submitted

Kathleen C. Zita

Barnet School Minute Recorder